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|  | **4--Excels** | **3-Meets** | **2-Partially Meets** | **1-Does Not Meet** |
| **Completion and Sections**  **(table of contents, notes, vocabulary)** | All required sections are complete according to individual teacher’s instructions. | **One required section is missing according to individual teacher’s instructions.** | Two or three required sections are missing according to individual teacher’s instructions. | More than three required sections are missing according to individual teacher’s instructions. |
| **Organization**  **(table of contents, page numbers, date, title, chapter, observations, units, tables)** | All assignments and/or notes are kept in a logical or numerical sequence according to individual teacher’s instructions. | **Most assignments and/or notes are kept in a logical or numerical sequence according to individual teacher’s instructions.** | Some assignments and/or notes are kept in a logical or numerical sequence according to individual teacher’s instructions. | Few assignments and/or notes are kept in a logical or numerical sequence according to individual teacher’s instructions. |
| **Neatness**  **(able to understand weeks from now)** | Overall notebook or binder is very neat and clean. Student obviously cares for and values his/her work. | **Overall notebook or binder is satisfactory condition.** | Overall notebook or binder is in below satisfactory condition. | Overall notebook or binder is unkempt, messy or torn. Student obviously does not care for or value his/her work. |
| **Deadlines/**  **Due Dates** | All assignments were completed by the date due. | **Most assignments were completed by the date due.** | Some assignments were completed by the date due. | Few assignments were completed by the date due. |
| **Points** | 16 to 14 | **13 to 10** | 9 to 6 | Less than 5 |

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| --- | --- |
| **Total Score:** |  |